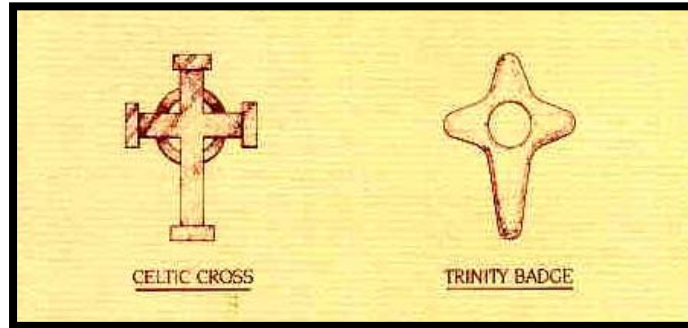


## THE TRINITY CROSS



Whatever religious significance you attach to the “Cross” it is acknowledged to be the universal symbol of suffering.

The Celtic Cross is square shaped and sharp. It has 3 equal arms with a support of greater length – its arms are joined by a circle.

We have adopted for our badge the Celtic Cross. We have rounded all the edges and the circle has become a hole. It is symbolic of the purpose of the “hospice”.

We exist to soften the suffering of those people committed to our care, to smooth the round edges and “to make it comfortable”. The ultimate objective is to take the centre out of suffering, hence the hole.

This cross is presented to members of staff and volunteers who have shown their commitment to the philosophy we embrace and rendered continuous service for a period of one year and five.

***This cross cannot be bought – it is therefore, priceless when earned***

***Diane/Helen  
Voluntary Services Department***



## Guidelines for Brian House Children's Hospice Volunteers

Brian House, the specialist children's unit, provides support for families and care for children who will not be cured of their illness. These children have life-threatening and life-limiting illnesses and they and their families have very complex needs.

**DUTIES** – With the support and guidance of the nursing staff you may be asked to:

- Play with the children, stimulate and talk to them. The nursing staff or play worker will suggest activities that a particular child may enjoy. Please ask a member of staff if you are unsure of a child's capability.
- Supervise a particular child for a short time, but nursing staff are always available if required.
- Assist with meal times and snacks.
- Help to keep Brian House tidy throughout and maintaining a safe environment for the children, visitors, volunteers and staff, for example putting toys away, tidying craft room, washing pots & filling the dishwasher.

This list of tasks is not exhaustive and you may be asked to perform other tasks from time to time.

### **FIRE SAFETY**

The fire alarm rings every Monday at 10.00 a.m.  
In the event of the fire alarm sounding at any other time, please take instructions from the nurse in charge of Brian House.

### **SECURITY**

All exterior doors in Brian House are double locked for the safety of the children. In addition we ask that if you answer the door please be sure of the identity of the person you are letting in or ask a member of staff if you are uncertain.

### **THE TELEPHONE**

The telephone may be answered by the volunteer.  
Please ask the caller's name and to whom they wish to speak. Please be aware that no information regarding children or contact details regarding staff members should be given to anyone.

### **GENERAL**

On occasions, weather permitting, we will take the children out, either for a walk or a planned activity for the day and you are more than welcome to join us.

If you require a sandwich whilst on duty you may order one from the main kitchen.

Please contact the Voluntary Service Department on 359374 if you are unable to cover your shift.

Circumstances can often change at short notice in Brian House, for example a parent may ring to cancel a child's stay or daycare because they are unwell, this can often happen on the day they are due in. In cases such as these where a volunteer is then no longer required we will ring to inform you of this. At times however this may be at very short notice. This is not ideal and we would prefer not to do this. But in realising that time is precious and you are freely giving of your time, we would rather do this than you spend a wasted morning at Brian House. If you are traveling some distance to the hospice and would prefer, please feel free to ring Brian House to check that you are still needed.

### **SOCIAL EVENTS AND INFORMATION**

There is an annual Appreciation Evening held for all volunteers at the Hospice. This is a 'thank-you' for the help and support you give to Trinity. Please check Volunteer notice boards for dates which are located in the kitchen in Brian House or by the dining room on the adult In Patient Unit.

Various other social events are organized throughout the year, including a Christmas party night and we encourage volunteers to let us have any suggestions, this can be done by email or in person.

Voluntary Services Manager – Diane Stonier 01253 359374 or email [diane.stonier@trinitypcs.org.uk](mailto:diane.stonier@trinitypcs.org.uk)

Voluntary Services Assistant – Helen Rogerson 01253 359374 or email [helen.rogerson@trinitypcs.org.uk](mailto:helen.rogerson@trinitypcs.org.uk)

### **SMOKING**

Trinity operates a strict no smoking policy for all staff and volunteers.

***Thank you for volunteering.***

***We hope you find it rewarding***